

**KINGSWAY
COMMUNITY TRUST**

HEAD LICE POLICY

Policy for the Treatment of Head Lice/Eggs

Step 1

Class teacher or teaching assistant to have a chat to parents/carers if feel comfortable.

Or – letter 1 (Appendix 1)

Step 2

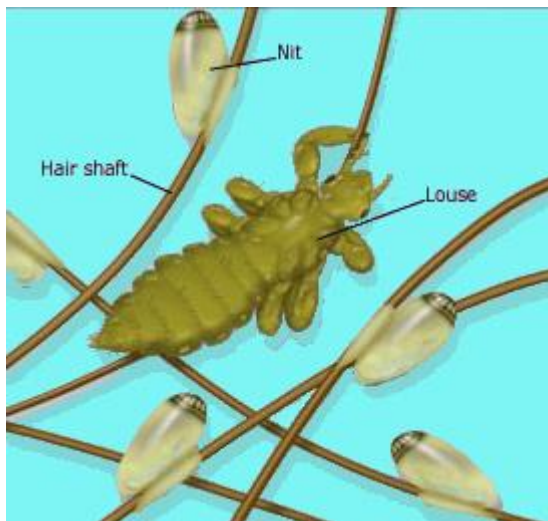
If 'live' lice are seen – letter 2 (Appendix 2)

Step 3

If the 'live' nits persist ask a member of the Senior Leadership Team to make phone call home asking parents/carers to treat hair again when they collect their child at the end of the school day.

Step 4

If 'live' nits persist ask a member of the office staff to telephone home and ask parents/carers to collect the children from school and keep at home until the problem is eradicated. When the child returns to school a member of the Senior Leadership team will check the hair before the child can stay in school.



APPENDIX 1

Dear Parent/Carer

Please could you check your child's hair as they have been complaining about an itchy scalp and have been scratching their head. If you do find any eggs could you please follow the advice below.

The recommended treatment is:

1. Wash hair
2. Put conditioner on hair
3. Using a 'head lice comb' comb hair
4. Rinse off conditioner



This treatment needs to be carried out every two days until there are no eggs left in your child's hair.

Should you have any questions, please do not hesitate to contact me.

Yours sincerely

L. Vyas

APPENDIX 2

Dear Parent/Carer

We have noticed a number of cases of nits (the eggs) and head lice. This is causing great concern.

The only way we can stamp out this is by all working together, following the recommended treatment:
This is:-

- Wash hair
- Put conditioner on hair
- Using a 'head lice comb' comb hair
- Rinse off conditioner



We advise parents to follow this routine on a continual basis, regardless of whether nits are found or not. This will prevent nits in your child's hair. I do appreciate that a large number of parents are already carrying this out, but unless everyone carries out the treatment, the problem will continue. There are also some new products in the chemist which some parents may prefer.

Yours sincerely

L. Vyas
Headteacher