



**KINGSWAY COMMUNITY TRUST**

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## **NURSERY ADMISSIONS POLICY**

# Nursery Admissions Policy

## Nursery entitlement and hours

Three and four year olds have an entitlement to free early year's provision for 15 hours a week for all children and 30 hours for those who meet the criteria for 30 hours childcare for working parents.

## Aims

- To ensure that the admission procedures to the Nursery are as fair and equitable as possible taking all factors into consideration.
- To ensure our provision enhances children's wellbeing and achievements promoting secure foundations for future learning and life.

## Procedures

- We offer places in the summer term for children to start in the autumn term, at some point in September / early October on a gradual admissions basis
- Children on the waiting list may be offered a place mid term where a vacancy arises. Depending on availability, children moving into the area may start mid-term.
- If offered a place parents will need to return acceptance within a stated date.
- Parents are to complete an application form from the school office for requesting a Nursery place.

## Criteria

The school will apply the following criteria as determined by Kingsway Community Trust:

Admissions will be made in the following priority order:-

1. 'Looked after' children including previously looked after children. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22 (1) of the Children Act 1989). A previously looked after child is a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangement orders or special guardianship order.
2. Those children who will have a sibling attending Green End/Ladybarn\* Primary School at the time of the applicant's proposed admission (including half/step/adopted/foster brothers or sisters living at the same address).

\*whichever school you have applied for

3. Those children who will have a sibling attending Cringle Brook Primary School at the time of the applicant's proposed admission (including half/step/adopted/foster brothers or sisters living at the same address)

4. Children who live nearest to the School, calculated in a direct straight line from the child's permanent place of residence to the school.

### **Oversubscription criteria**

If demand exceeds supply in any of the criteria the highest priority in each category will be given to the children living nearest the school. This distance will be measured on a straight line 'crow fly' basis, using Ordnance Survey data. The address will be measured from the post office address point on the property.

If you are given a place in the school nursery, it does not mean your child will automatically have an admission place in Reception. You will have to apply separately to Manchester City Council for a place for your child in the Reception Class.